



**2024 Level 3 Band Workshop - Redlands**  
for Primary Band students who are working at Level 3 of the IM Curriculum  
School Hall, Thornlands SS  
**Monday 26 August AND Tuesday 27 August 2024**

Dear Parents/Carers,

A two day workshop is being organised for band students who are currently working at Level 3 of the Instrumental Music Curriculum. This exciting event aims to inspire instrumental music students and extend their performance skills through intensive instruction while performing suitably challenging repertoire.

- VENUE:** The Hall, Thornlands State School  
South Street, Thornlands
- DATE:** Monday 26 August **AND** Tuesday 27 August
- ARRIVAL TIME & SIGNING IN:** Parents/Carers will need to sign in their child/ren at the Hall via a QR code. Students are to arrive between 8.45 and 9.15am
- DEPARTURE TIME & SIGNING OUT:** Parents/Carers will need to sign out the child/ren at the Hall via a QR code. Students will depart between 2.15 and 2.30pm
- TRANSPORT:** Transport to and from the workshop is a parental responsibility.  
If your school is planning to provide a bus they will attach the relevant information to this letter.
- WHAT TO BRING:** Instrument, music stand, tutor book, 2B pencil, eraser, spare reeds/oil as required. Talk to your instrumental teacher if you have difficulty providing any of the above items as they may be able to help you find a solution.  
Please **CLEARLY** label ALL belongings **WITH STUDENT'S NAME AND SCHOOL.**
- FOOD:** Students will need to bring their own morning tea, lunch and a bottle of water each day. Tuckshop facilities are not available and students are not permitted to leave the venue to purchase food.
- ATTIRE:** Students need to wear their school uniform and appropriate footwear. Remember to bring a hat to wear at break times. A no hat, no play policy will be in place.
- SPECIAL ARRANGEMENTS & MEDICATION:** Information regarding any additional arrangements that need to be made to accommodate your child's involvement at the workshop (e.g. wheel chair access, medical action plans etc) will need to be indicated on the registration survey.  
Medication to be administered during the workshop must be handed to the staff member in charge of medication at the beginning of the workshop with the **administering medication consent form**. This form will be emailed to you after you have completed the registration. Please note: Medication cannot be given to a student unless the administering medication consent form has been provided.
- CONTACT:** All enquiries prior to the workshop will need to be forwarded to your child's instrumental music teacher. The best contact number during the workshop will be **0493 773 329**. Please note this number will only be active during the workshop.



**PRIVACY NOTE:** The Department of Education through *South East Region Music* is collecting your personal information such as your residential details and your child's medical information in order to *provide appropriate care and support for your child while they are attending the **Intermediate Music Week** workshops*. The information will only be accessed by *authorised employees within the **Department of Education***. Your personal information will be provided via *iVvy Pty Ltd* (online registration) to the Department for the purpose of *conducting the workshops*. By registering *your child as an attendee* for this event you agree to your information being used for these purposes. The information will not be given to any other person or agency without your consent or unless authorised or required by law.  
Your personal information will be managed in accordance with the *Information Privacy Act 2009*.

**REGISTRATION:** To participate in this event, please use the link below to complete the online registration and make payment:

<https://www.ivvy.com.au/event/24IMWR/>

Registrations will open at 10am on Friday 26 July.

After selecting the appropriate ticket on the opening page, please provide **parent/carer name and email address** in the required fields. Information about your child will be requested on the webpages that follow after you click on the Register button

Registrations and payment need to be completed by **Friday 9 August**.

**REFUNDS:** You may cancel your child's registration at any time. Refunds requested after **Monday 12 August** will only be considered when a medical certificate is provided.

**COST:** \$15.00

To enrol in the workshop please complete the online registration and make payment before Friday 9 August.

N.B. Please make a note of the registration due date as late registrations will not be possible.

Kind Regards,

*ARussell*

Alana Russell  
HOD - Enrichment  
South East Region Music

