



**CAPALABA STATE COLLEGE  
PARENTS & CITIZENS ASSOCIATION**

**Application for P&C Membership  
Capalaba State College P&C Association**

The P&C is all of us – the adults in this school community sharing their time, talents, passions, ideas and resources, for the benefit of all children and families. We welcome your support and involvement.

There is no obligation for P&C members to attend meetings, volunteer time or participate in activities, but membership is essential if you want to be involved in voting on any P&C decision during the year, including how the money that we raise is spent. Of course, involvement is encouraged as a strong and vibrant P&C with members who actively contribute can create a strong sense of community and generate positive outcomes for our school. A new membership form is required every year.

Thankyou c/o [secretary@capalabascpandc.com.au](mailto:secretary@capalabascpandc.com.au) <<< email your forms here

<b>Name:</b>		
<b>Address:</b>		
<b>Mobile Phone:</b>		
<b>Email Address:</b>		
<b>I am applying for:</b>	<input type="checkbox"/> new membership	<input type="checkbox"/> renewing my membership

**I am:**

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare

*Please note those interested in becoming a member who are not parents/carers of a child enrolled at Capalaba State College, or who are not Capalaba State College staff, must provide a copy of their Working with Children Blue Card in order for membership to be submitted and accepted. If you don't currently have a Blue Card please complete this form and let us know as we will assist you with your application.*

**I apply for membership in the Capalaba State College Parents and Citizens Association and I undertake to:**

- a) promote the interests of, and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the Constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the Constitution and Page 2 of this membership form, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

**Signature:** ..... **Date:** \_\_\_\_/\_\_\_\_/20\_\_\_\_

P&C Secretary date received:		P&C Secretary register updated:	
Membership accepted on:		Membership expires:	
Approved by:			



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## **Code of Conduct**

### **Capalaba State College P&C Association**

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should always adhere to the Code of Conduct. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the total school community at all times.
- always conduct and present themselves in a professional manner and act ethically and with integrity.
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members.
- remain objective and avoid personal bias at all times.
- represent all members of the school community.
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair.
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain.
- make fair, transparent and consistent decisions.
- provide objective and independent advice.
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own.
- treat official information with care and use it only for the purpose for which it was collected or authorised.
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information.
- not use confidential or privileged information to further personal interests.
- be responsive to the requirements of the school community.
- seek to achieve excellence in educational outcomes for all students at the school.
- listen and respond to issues and concerns regarding strategy and policy.
- ensure that behaviour and comments on all P&C and College social media platforms remains respectful, courteous and positive at all times. Any negative comments that reflect badly upon the P&C to the public will be removed and repeat offenders will be banned from those social media pages and have their P&C membership revoked.
- negative speech about the P&C and its members is not be aired to the college community and all opinions/grievances are to be addressed via the appropriate channels and not in a public forum
- work within the boundaries of the Education (General Provisions) Act 2006, the Education (General Provisions) Regulation 2006 and the Department of Education, Training and Employment's policies and procedures relevant to P&C Association operations.